

ServicePoint (HMIS) Committee Minutes

**Date:** Tuesday, November 28, 2017 **Time:** 2:30 pm

**Place:** Lake Health Department

3010 Grand Ave Room 1C, Waukegan, IL 60085

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| **1.0** |  | **Call to Order & Introductions** |
| **2.0** |  | **Approval of Minutes** |
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| **3.0** |  | **Chair’s Remarks** |
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| **4.0** |  | **Staff Reports** |
| 4.1  4.2  4.3  4.4 |  | HMIS Reports   * AHAR final data is due 12/1, ½ is submitted, vets are left * System Performance measures initial actions have been made by the due date, Yareli and Brenda now have time to clean up the data (no due date) * Yareli did Agency Administration training last week * Point in Time Reporting is coming soon.   Referral Network Implementation   * Community Development is funded for year 2 of the Referral Network * PCP referrals are live * The technology is set for Workforce Development referrals   Uses of ServicePoint Presentation   * Brenda gave a presentation reviewing all uses of ServicePoint   Privacy Framework   * There are drafts of client consent and agency agreement forms that cover all ServicePoint users. * This will be presented at the next committee meeting. |
| **5.0**  5.1  5.2  **6.0**  6.1  6.2 |  | Old Business  Data Quality Framework   * Re-reviewed at agency admin meeting * 3 agencies have still not submitted * Yareli will stay in contact with admin about quality * Committee discussed rationale for a timeliness exception for emergency shelter * Next report will be in January   SSVF Data   * Brenda has reached out to TLS Veterans, there is no set meeting yet   New Business  Charter Review   * Committee approved the charter with minimal changes   Building Committee   * Reach out to people that would make good committee members! |
| **7.0** |  | **Adjournment**  NEXT MEETING: January 23rd, Central Permit Facility |