Re: [client name]

SSN: [xxx-xx-xxxx]

DOB: [xx/xx/xxxx]

**Intro**

**Personal History**

**(Educational history)**

**Occupational History**

**(Employment, Military history)**

**Substance Use**

**Physical Health**

**Psychiatric Health**

**Functional Information**

**Understand, Remember, or Apply Information**

**Interact with Others**

**Concentrate, Persist, or Maintain Pace**

**Adapt or Manage Oneself**

**Summary**